

## Call for Faculty Applications

### 1. Available Position

Job title: Full-time (tenured) Professor, Associate Professor, or Lecturer

No. of openings: 1

Affiliation: Japanese Studies Course, Department of Liberal Arts, Faculty of Humanities

### 2. Job Description

- 1) Management of Registered Training Course for Japanese Language Teachers, and teaching of the Course subjects.
- 2) Teaching of Japanese language subjects in the University-wide Education Division
- 3) Center for Japanese Language Learning Support-related duties (Guidance for international students in extracurricular activities, etc.).
- 4) Taking part in student recruitment activities.
- 5) Other teaching-related duties as assigned by the President, Vice President, or Dean of the Faculty.

### 3. Teaching Responsibilities

The successful candidate will be engaged in teaching subjects offered by the Japanese Studies Course, Department of Liberal Arts, Faculty of Humanities.

- Language and Society (「言語と社会」)
- Teaching Methodology of Japanese Language (「日本語教授法」)
- Research in International Japanese Studies (「国際日本学研究」)
- Advanced Lecture on International Japanese Studies (「国際日本学特講」)
- Japanese Language Teaching Practicum (「日本語教育実習」)
- Japanese 1,2 (「日本語1・2」)

### 4. Application Requirements

- 1) Individuals who agree with the founding philosophy of our university and have a strong interest in university education, research, and administration.
- 2) Individuals with a deep passion for university-level education, capable of guiding students from their perspective and actively engaging in university management.
- 3) Individuals with more than 5 years of experience in Japanese language education (in teaching Japanese language classes).
- 4) Individuals with experience in teaching subjects in Training Course for Japanese Language Teachers, or those with equal abilities.
- 5) Individuals who are able to be involved in the management of Training Course for Japanese Language Teachers and have the desire to be involved in the management and instruction of Japanese language teaching practice.
- 6) Individuals who hold a master's degree or higher in a relevant field—or who have equivalent academic credentials or achievements.
- 7) Individuals of any nationality who have sufficient Japanese language proficiency to fully perform university administrative duties and instruct students.
- 8) Those with a high level of collaboration skills, able to co-develop and co-conduct classes with others.
- 9) Individuals who, in accordance with the university's Diversity Promotion Declaration, respect diversity among students and staff in education, research, and employment.
- 10) Individuals who can establish a residence within a reasonable commuting distance.

### 5. Documents to be submission

- 1) Resume and achievements (use the format specified by the university; attach a photo to the resume. The achievements should be categorized into books, papers, conference presentations, research funding acquisition status, etc. Papers should be categorized into peer-reviewed and others. Please also include information on affiliated academic societies and social activities.) \*Please download the form from our university website.

2) Research achievements (printed materials such as major publications and three reprints of major papers (copies are acceptable), each with an abstract of approximately 400 characters on A4 paper).

3) Reasons for applying and aspirations for teaching and research after assuming the position (approximately 2000 characters/free format) \*You may be asked to submit additional documents during the selection process.

6. Submission deadline

April 16, 2026 (Thursday) (Must arrive by this date)

7. Scheduled start date of employment                      October 1, 2026

8. Term of appointment    Full-time (no fixed term)    \*Retirement age is 65

9. Mailing address for the documents

〒606-8588 京都市左京区岩倉木野町137番地 京都精華大学 学長 宛

Additional Notes:

·Mission

<https://www.kyoto-seika.ac.jp/about/idea/>

·The university has published its ideal faculty profile and faculty organization policy. Please review before applying.

<https://www.kyoto-seika.ac.jp/about/report/gjh1lq00000029dg-att/gjh1lq0000005tgo.pdf>

·For information on our curriculum and course details, please refer to the "Learning Guide" and "Syllabus Search" on the SEIKA PORTAL.

<https://portal.kyoto-seika.ac.jp/uprx/up/pk/pky001/Pky00101.xhtml>

·The university has issued a Diversity Promotion Declaration, and is actively working to enhance educational, research, and working environments from a diversity-driven perspective. Under Article 8 of Japan's Equal Employment Opportunity Act, if a department has a significantly low female faculty ratio, recruitment may be conducted exclusively for women as a temporary corrective measure. Applications from individuals of foreign nationality are also welcomed, in line with our diversity policy.

<http://www.kyoto-seika.ac.jp/about/diversity.html>

\*Please send your application documents by registered mail. On the front of the envelope, please write 「国際文化学部 国際教養学科 専任教員応募書類在中」 in red ink, and clearly state your name and address.

\* Following the initial document screening (First Stage), candidates who pass will be notified of the details for the Second Stage (including an interview and mock lecture) by May 13, 2026. Candidates who successfully pass the second stage will then proceed to a Third Stage (final interview). All notifications regarding the selection process will be sent to the email address or phone number provided in your Curriculum Vitae (CV).

\* Please note that the university will not reimburse any travel or accommodation expenses incurred during the selection process (interviews, etc.).

\* Personal information provided in the application documents will be used exclusively for this selection process and will not be used for any other purpose (however, the information of the successful candidate will also be used for personnel management purposes). In principle, submitted application documents will not be returned. If you wish to have your publications or books returned, please enclose an envelope with a completed "cash-on-delivery" (Chakubarai) shipping label at the time of application. Please note that materials cannot be returned if this label is not provided.

\* Benefits are based on the regulations of Kyoto Seika University.

<http://www.kyoto-seika.ac.jp>